



Keypad Shortcuts

These telephone keypad functions can be used to ensure effective conferencing.

Conference Assistance

Alert Operator *0*0

Conference Management

Start Host-Initiated Recording *2*1

Lock/Unlock Conference *7

Take a Roll Call *0*6*7

Terminate Conference *9

Guest Management

Mute All Guests 250#

Unmute All Guests 200#

Individual Guest Mute/Unmute *6

Additional Features on Request

A number of features can be added to your account as a permanent fixture if required.

- Guest Entry on Mute
- Participant Name Record and Announce
- Project Code on Entry
- Personal Identification Numbers
- Conference Announced Roll Call
- Auto Record
- Conference Quickstart
- Auto Disconnect
- Participant Count

Contact Us

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